# Application for a new account



## **CT Lifetime Individual Savings Account (LISA)**

- This application form is an offer to enter into an agreement with Columbia Threadneedle Management Limited ("Columbia Threadneedle") for a CT LISA.
- You can use this form to invest in a Lifetime ISA for the current tax year.
- You can invest a lump sum, or monthly savings, or both.
- The CT LISA is a stocks and shares Lifetime ISA only.
- If you need further application forms, please download them from our website at ctinvest.co.uk, email invest@columbiathreadneedle. com or call 0800 136 420\*. You can also photocopy this form, although signatures must be original.
- Before making your investments, please ensure that you have read the latest Key Information Documents (KIDs) for your preferred investment(s), and the Pre-Sales Cost & Charges Disclosure for your savings plan and selected investment(s). These documents can be found at ctinvest.co.uk/documents. Paper copies can be provided on request.

Please complete the form in block capitals and in black ink.

Please return the form to the following address:

Columbia Threadneedle Management Limited PO Box 11114 Chelmsford CM99 2DG

> 22DLU/1 07/22

Part 1 Personal details				
Please ensure you supply your address, da	te of birth, Nationality and Nationa	al Insurance number – all are required to open your plan.		
Title (Mr/Mrs/Miss/Ms/Other)	First name(s) in full			
Surname	Date of birth			
Permanent residential address				
		Postcode		
Nationality	Telephone	National Insurance number		
Email address				
		Tick here if you have never been issued with a National Insurance number		
Data Protection				

All personal information submitted with this application form will be treated in accordance with Columbia Threadneedle Management Limited's Privacy Policy, which is available at: ctinvest.co.uk/privacy. This privacy policy includes full details about the type of 'information we collect, what we use this information for, and your related rights.

In addition, the Key Features and Terms & Conditions document for the selected account contains a summary of the key information about how we process your personal information. Should you have any questions regarding how we process your personal information key contact information can be found both in the Privacy Policy and the Terms & Conditions document.

#### Marketing

We would like to provide you with details of financial services and products that we offer which we think you might find interesting. If you would NOT like to receive such information, please tick this box . If at any time you change your mind, please let us know by emailing us at preferences@columbiathreadneedle.com.

### Part 2 Lifetime ISA annual management charge

The annual management charge of  $\pm 60+VAT$  is applied in two equal instalments in April and October each year and collected shortly thereafter. If you would like to pay this charge by Direct Debit please tick the box below and complete the Direct Debit Form in Part 5.

I would like to pay my management charge by Direct Debit (please complete Part 5).

If you do not select this option or Part 5 is not completed your annual management charge will be paid out of any available cash on your account. If there is insufficient cash in the plan the outstanding management charge will be settled by the sale of shares.

## Part 3 Lifetime ISA investment details

I apply to subscribe to a stocks and shares Lifetime ISA for the tax year \_\_\_\_\_ and for each subsequent tax year until further notice (this does not mean that you are obliged to invest with us for future tax years).

#### To make a lump sum

Tell us how much you'd like to invest, and into what fund(s), in the "Lump Sum" column below. The minimum lump sum is £100. There is a dealing charge of £12 for each fund selected.

#### To set up a direct debit

Tell us the amount you'd like to invest, and into what fund(s), in the "Monthly Savings" column below. The minimum direct debit is £25. There is no dealing charge on contributions made by direct debit. You will need to complete the Direct Debit instruction in Part 5 and and provide proof of your bank/building society details with this form. We can accept a pre-printed pay-in slip or a cancelled cheque.

Trust name	SEDOL Code (for office use only)	(A) Lump sum (min £100)	(B) Monthly savings (min £25)
European Assets Trust (ordinary shares)	BD0BSY3	£	£
CT UK Capital and Income Investment Trust (ordinary shares)	0346328	£	£
Balanced Commercial Property Trust (ordinary shares)	B4ZPCJ0	£	£
The Global Smaller Companies Trust (ordinary shares)	BKLXD97	£	£
CT Global Managed Portfolio Trust (growth shares)	B2PP252	£	£
CT Global Managed Portfolio Trust (income shares)	B2PP3J3	£	£
CT Private Equity Trust (ordinary shares)	3073827	£	£
F&C Investment Trust (ordinary shares)	0346607	£	£
CT UK High Income Trust (ordinary shares)	B1N4G29	£	£
CT UK High Income Trust (B shares)	B1N4H59	£	£
CT UK High Income Trust (units)	B1N4H93	£	£
CT Property Trust Limited (ordinary shares)	B012T52	£	£
TR Property Investment Trust (ordinary shares)	0906409	£	£
	Total amount	£	£

- Lump sums must be paid by cheque. Cheques should be made payable to 'Columbia Threadneedle Management Limited'.
- If you have an existing CT Lifetime ISA and you complete the Direct Debit mandate (Part 5) all existing Direct Debit collections in your name within the plan will be taken from the new bank account.
- Your total annual £4,000 Lifetime ISA Investment counts towards the overall ISA annual subscription limit for the current tax year.
- If you start a Direct Debit we will continue to make collections in future tax years until you cancel or change your instruction. At the beginning of each tax year we will, if necessary, reduce the monthly direct debit amount to the maximum allowed for the new tax year (e.g. £333 for the current tax year).

## Part 4 Declaration and authorisation

I wish to subscribe the total amount detailed in Part 3 to the CT LISA for the tax year as detailed in part 3. In respect of regular savings, I wish to subscribe to the CT LISA, under Direct Debit, the amount detailed in Part 3, or the maximum permitted subscription, whichever is lesser, for the tax year as detailed in part 3 and for each subsequent tax year until further notice.

## Part 4 Declaration and authorisation (continued)

### I hereby declare that:

- All subscriptions made, and to be made, belong to me;
- I am 18 years of age or over and under 40;
- I have not subscribed and will not subscribe more than the overall subscription limit in total to any combination of permitted ISAs in the same tax year;
- I have not made current year payments, and will not make current year payments, that exceed the Lifetime ISA payment limit
- I have not made current year payments, or transfers from a Help to Buy ISA, and will not make current year payments, or transfers from a Help to Buy: ISA, to another Lifetime ISA in the same tax year that I subscribe to this Lifetime ISA.
- I have not and will not subscribe to another Lifetime ISA in the same tax year that I subscribe to this Lifetime ISA; and
- This declaration shall have effect for each year in which I make a payment to the account.
- I am a resident in the UK for tax purposes, or perform duties which, by virtue of Section 28 of the Income Tax (Earnings & Pensions)

  Act 2003 (Crown employees serving overseas), are treated as being performed in the UK or I am married to or in a civil partnership

  with a person who performs such duties, and will inform Columbia Threadneedle if I cease to be so resident or to perform such duties

  or be married to or in a civil partnership with a person who performs such duties.
- I agree to be bound by the Lifetime ISA Key Features & Terms and Conditions and will promptly inform you of any changes in my circumstances

#### I hereby authorise Columbia Threadneedle:

- to hold my cash subscription, Lifetime ISA investments, interest, dividends and any other rights or proceeds (including any Lifetime ISA government bonus) in respect of those investments and any other cash;
- on my written request, to transfer or pay to me, as the case may be, Lifetime ISA investments or other proceeds in respect of such investments or any cash;
- to make, on my behalf, any claims to relief from tax in respect of Lifetime ISA investments
- to withhold and deduct from a balance in the account and to pay to HMRC any charges due on withdrawals
- to make on my behalf any claims for a bonus in respect of Lifetime ISA subscriptions

#### I understand that:

- the CT LISA is a stocks and shares ISA as defined in the ISA regulations 1998, as may be amended or updated from time to time.
- this application is subject to acceptance by Columbia Threadneedle.
- I confirm that I have read the latest Key Information Documents for the selected investment trust(s).
- I have read and understood the pre-sales cost disclosure(s) for the selected investment trust(s) and savings plan.

The above forms part of our standard client agreement. Our terms are detailed fully in our CT Lifetime Individual Savings Account Key Features and Terms & Conditions document which you should read before signing this application form. Familiarising yourself with our terms and conditions ensures you know your rights and what you are agreeing to. You can find our Key Features and Terms & Conditions document on our website or you can request a copy in the mail by phoning us. If you have any questions or need more information on any of our terms, please get in touch.

	Date
Application checklist Please ensure:	
you have read and understood the Key Features of the CT LISA and Terms & Conditions brochure.  you have supplied your address, date of birth and National Insurance number.  if you are investing a lump sum, that you have enclosed a cheque and it is made payable to 'Columbia Threadneedle Management Limited'. Please remember to sign and date the cheque. Post-dated cheques will not be accepted.	if you are investing monthly, that you have completed the Direct D mandate (Part 5) and enclosed proof of your bank/building society details. We can accept a pre-printed pay-in slip or a cancelled cher you have signed and dated the Declaration in Part 4.  you do not detach any part of the form other than the Direct Debit Guarantee.  that you have read the latest Key Information Document and Pre-S Cost & Charges Disclosure for the selected investment trust(s) an savings plan.







Please fill in the whole form using a ball point pen and send it to:

Columbia Threadneedle Management Limited PO Box 11114 Chelmsford Service user number CM99 2DG 7,8,6,0,1 Name(s) of account holder(s) Reference number (for office use only) Please pay Columbia Threadneedle Management Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Columbia Bank/building society account number Threadneedle Management Limited and, if so, details will be passed electronically to my bank/building society. Branch sort code Name and full postal address of your bank or building society Signature(s) To the Manager bank/building society Address Date Postcode

## To be detached and retained by the payer



## The Direct Debit Guarantee

▶ This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits

Banks and building societies may not accept Direct Debit instructions for some types of account.

- If there are any changes to the amount, date or frequency of your Direct Debit Columbia Threadneedle Management
   Limited will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request
   Columbia Threadneedle Management Limited to collect a payment, confirmation of the amount and date will be given to
   you at the time of the request
- If an error is made in the payment of your Direct Debit, by Columbia Threadneedle Management Limited or your bank or building society,
  - you are entitled to a full and immediate refund of the amount paid from your bank or building society

     If you receive a refund you are not entitled to, you must pay it back when Columbia Threadneedle Management
    Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



## Columbia Threadneedle Management Limited

\*0800 136 420, 8.30am - 5.30pm, weekdays, calls may be recorded or monitored for training and quality purposes.